
From: Lambert, Marilyn
Sent: Wednesday, August 30, 2017 3:21 PM
To: R6 Timekeepers; R6 Program Analysts; R6 Supervisors
Subject: FW: Cincinnati Travel Helpdesk New Hours

Fyi...please disseminate to your travelers.

Thanks!

From: Nelson, Khary
Sent: Wednesday, August 30, 2017 1:12 PM
Subject: Helpdesk Hours

With bittersweet emotions we are wishing Marvin Johnson and Lynn Sebastian well as they depart from the agency tomorrow with 61 years of combined federal experience. They have both been valuable parts of the travel team and we will miss them dearly.

As a result of their departure beginning Sept. 5th, we will have to cut the hours for the travel helpdesk back to 6:30 am to 6 pm ET, Mon – Fri. I apologize for any inconvenience this may cause, and thank you for your understanding in the coming months as we transition our workload while continuing to provide the service you expect.

Thank you,
Khary Nelson